

Name of Contract: Susan L. Knight

Yes Board Item

Board Meeting Date

\*Form Consultant Contract 1420

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	12 Months (July 1, 2006- June 30, 2007)
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract for cause upon five (5) days notice to the other party.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to section 11.
Regulatory issues	None
Confidentiality Provision	Consultant will NOT receive student information.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

**Business Principles:**

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to section 6.
Payment Terms -Lump sum, installments -Payment Due dates -Late fees	Please refer to section 6.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

**Special Considerations:**

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

*[Signature]*  
By: Attorney (Name and Date) 4/26/06

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	12 Months (July 1, 2006- June 30, 2007); please refer to paragraph 1 of original contract.
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract for cause upon five (5) days notice to the other party; please refer to paragraph 16 of original contract.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to section 11 of original contract.
Regulatory issues	None
Confidentiality Provision	Consultant will NOT receive student information; please refer to paragraph 7 of original contract.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; please refer to paragraph 15 of original contract.

**Business Principles:**

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Increase amount of contract to \$30,312.50 (an increase of \$4,375.00).
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Increase amount of contract to \$30,312.50 (an increase of \$4,375.00).

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief YES  NO

*[Signature]*  
 By: Attorney (Name and Date) 12-30-06